

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MEETING MINUTES
MAY 6, 2020**

Mayor Masci calls the meeting to order at 7:31 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 18, 2019.

ROLL CALL: Mayor Masci – present, Committeeman Dorfman – present, Committeeman Ferro - absent, Committeewoman Grbelja – present, Committeeman Kuczinski – present. Also, in attendance: Robert Munoz - Township Attorney, Business Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 20-126 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt: Moved by DM/Grbelja, Second C/Dorfman.
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, DM/Grbelja, C/Kuczinski, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Ferro

Motion to adjourn Executive Session moved by DM/Grbelja, Second C/Kuczinski. All in Favor

Time In: 7:34 pm; Time Out: 8:06 pm

Mayor Masci calls the Regular Meeting to order at 8:08 pm and asks Kathleen Hart to lead the flag salute followed by a moment of silence.

Mayor Masci read the following statement:

Due to the COVID-19 pandemic the Township Committee Meeting of May 6, 2020 is being Live Stream on Channel 43 (Verizon) and Channel 77 (Cablevision). For public comment section during the Live Stream, please email askmillstone@millstonenj.gov with your questions or public comments along with your name and address. Your comments will be read into the record.

This meeting will also be recorded and be replayed on the Millstone PEG Channel.

CORRESPONDENCE: None

ORDINANCES:

ORDINANCE 20-14

FIRST READING CALENDAR YEAR 2020 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

EXPLANATORY STATEMENT: This Ordinance authorizes an increase to 3.5% over the previous year's final appropriations.

M/Masci asked for a Motion to adopt/table on first reading and authorize publication of same. Moved DM/Grbelja, Second C/Dorfman.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Ferro

Second reading and Public Hearing to be held on June 3, 2020 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTION:

20-127 INTRODUCTION OF THE 2020 MUNICIPAL BUDGET

M/Masci asked for a Motion to adopt/table on first reading and authorize publication of same. Moved C/Kuczinski, Second C/Dorfman.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Kuczinski, C/Dorfman, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Ferro

Public Hearing to be held on June 3, 2020 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, NJ 08535

RESOLUTION:

20-128 Resolution to Adopt Temporary Emergency Appropriations #3

M/Masci asked for a Motion to adopt/table on first reading and authorize publication of same. Moved C/Kuczinski, Second DM/Grbelja.

ROLL CALL VOTE:

AYES: C/Kuczinski, C/Dorfman, DM/Grbelja, M/Masci

NAYS: None

ABSTAIN: None

ABSENT: C/Ferro

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM

LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 20-129 Payment of Vouchers for May 6, 2020
- 20-130 Resolution Authorizing the Mayor and Municipal Clerk to Execute the FY2021-2023 Agreement with Monmouth County for Cooperative Participation in the Community Development Program Pursuant to the Interlocal Services Act
- 20-131 Resolution Extending Tax Payment Grace Period
- 20-132 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
- 20-133 Resolution Awarding Contract for Turf Fertilization and Chemical Program Schedule for Millstone Park

M/Masci asks Business Administrator, Kevin Abernethy to clarify to the residents what Resolution 20-131 Resolution Extending Tax Payment Grace Period means. Mr. Abernethy states that Governor Murphy passed an Executive Order to allow municipalities to extend the grace period to June 1, 2020. Passing this resolution, allows taxpayers to have a grace period to pay their taxes until June 1, 2020. If they don't pay by June 1, 2020 then they will get hit with a penalty dated back to May 1, 2020.

Mayor Masci asked for a Motion to adopt/table. Moved C/Kuczinski, Second DM/Grbelja.

ROLL CALL VOTE:

- AYES:** C/Dorfman, DM/Grbelja, C/Kuczinski, M/Masci
- NAYS:** None
- ABSTAIN:** None
- ABSENT:** C/Ferro

TOWNSHIP COMMITTEE MINUTES:

1. Executive Meeting Minutes – January 15, 2020

Mayor Masci asked for Motion to adopt/table. Moved C/Dorfman, Second DM/Grbelja

ROLL CALL VOTE:

- AYES:** DM/Grbelja, C/Kuczinski, C/Dorfman
- NAYS:** None
- ABSTAIN:** M/Masci
- ABSENT:** C/Ferro

2. Regular Meeting Minutes – April 15, 2020

Mayor Masci asked for Motion to adopt/table. Moved C/Dorfman, Second M/Masci

ROLL CALL VOTE:

- AYES:** DM/Grbelja, C/Dorfman, M/Masci
- NAYS:** None
- ABSTAIN:** C/Kuczinski
- ABSENT:** C/Ferro

APPOINTMENT TO BE MADE BY THE MAYOR

1. Mayor's appointments to the Millstone Township Office of Emergency Management

BE IT RESOLVED that **Donald J. Simonini and Brian Andrews** are hereby appointed as Members to the Office of Emergency Management for three (3) year terms beginning May 6, 2020 and expiring December 31, 2022.

BE IT FUTHER RESOLVED, that a copy of the appointment be forwarded to Millstone Township Office of Emergency Management and to the appointees.

C/Kuczinski states that they are very good candidates. They are retired law enforcement officers and have either EMS and/or OEM experience. They live in Millstone and are available to help with events. M/Masci thanks C/Kuczinski for all he is doing.

NEW BUSINESS:

1. Summer Camp - C/Dorfman said in coordination with the Recreation Commission is moving forward and trying to plan to see if the Township is able to provide Summer Camp by incurring very minimal costs towards that. We soon are going to have to set a drop dead date, either going forward or not. We are working with the school regarding the use of facilities in order to make this work. This might be a good way to transition back into school, but not clear at all at this time.

M/Masci states the Governor has extended another 30 days. If the numbers are drastically reduced is there a minimum number to move forward or will we need additional discussion as well?

C/Dorfman states that if there is reduced enrollment, we can scale the cost in line with enrollment. Some fixed costs, but most is variable. No determination has been made at this time if we are moving forward with camp or not.

2. JCP&L Overhang Removal - Business Administrator, Kevin Abernethy states JCP&L made an announcement of what roads that are going to be addressed: Clarksburg Road, Etra Rd, Imlaystown Rd, N. Rochdale Ave, Nurko Rd, vegetation maintenance work will hopefully help with the distribution facilities of electric. This information is posted on the Township website.
3. Affordable Housing Rehabilitation Program - Business Administrator, Kevin Abernethy states that this program is with the Affordable Housing Alliance looking to help low-income to moderate-income households who qualify to fill a total of 31 slots which allow for both resident owner occupants to receive up to \$15,000 in rehabilitation/repairs through the program. This program is to help the homeowners bring substandard housing up to code for safety, heating, electric, plumbing, septic and structural. Application required with income limits. Affordable Housing Alliance will randomly make their selections. More information is on the township website.

M/Masci asks the Business Administrator to contact the County regarding the debris left after cutting down trees around Perrineville Lake near Albivi and the Synagogue. They left all the tree trunks near a stream which is a concern and also a hazardous situation.

COMMENTS FROM THE DAIS:

C/Kuczinski mentions that the fire/EMS is moving forward and hopefully will have more updates by the next meeting.

PRIVILEGE OF THE FLOOR:

M/Masci opens the meeting to the public at 8:30 p.m.
No public comment and no emails received.
M/Masci closes the meeting to the public at 8:39 p.m.

Business Administrator, Kevin Abernethy thanks Bruce Wolf, a longtime resident, for donating (3) three 7-gallons of hand sanitizer for the Township, Fire Department and Veterans Council.

M/Masci states we have some amazing people in town. A resident, Mike Eccles along with the Mayor, donated masks to the firehouse and local hospitals. During this time of crises, the local eating establishments and businesses have worked with our residents donating food and their services. It has been fantastic. This reaffirms that there are great people in town.

Business Administrator, Kevin Abernethy states that the Township submitted a \$250,000 grant application to Monmouth County and as of tomorrow the application will be deemed complete. Once we have official notification we can move forward with the projects. The award of the grant would not be until later in the year.

He also reminds residents that Millstone Park is closed. However, damage has been occurring including a light pole has been knocked down, damaged to parking lots and fields by reckless individuals. The security cameras are catching them and will be addressed.

M/Masci states that the Township Committee is committed to make sure our park remain beautiful. If anyone thinks they can come and destroy our properties; we have security cameras at all our locations.

C/Dorfman states there are signs that the property is under surveillance and that people have behaved inappropriately and have done damaged. Individuals are on film and will repair damage done and pay restitution. Please behave accordingly and respectful at the parks that are open and respect those parks that are closed. Certainly, don't do damage or senseless vandalism. You are being disrespectful to yourself, your family and the residents.

M/Masci states that Millstone Park is closed but the remainder of the parks are open but are limited. We don't want to see anyone get sick. The restrooms are not open. We are asking the community to be respectful, wear masks, gloves and social distancing. We are up to 74 people in Millstone who have tested positive. Be cautious as possible.

Motion to adjourn: Moved DM/Grbelja, Second C/Kuczinski. All in Favor.

Time Out: 8:39 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

May 6, 2020 Township Committee meeting minutes approved at a Township Committee meeting held on May 20, 2020.

Kathleen Hart, RMC
Municipal Clerk